

# COVID-19 Arts Aid PHL

## Application Guidelines for Individuals and Small Organizations

As part of [COVID-19 Arts Aid PHL](#), individual artists and small organizations (annual budgets no greater than \$250,000) whose operations, work and livelihood have been deeply affected by the COVID-19 pandemic can apply for emergency relief funding. This funding will provide up to \$500 for working artists and up to \$1,000 for small arts and culture organizations in Philadelphia, Montgomery, Delaware, Bucks and Chester counties. All funds are provided as unrestricted grants, with no reporting requirements.

Applications will open on **Monday, April 13, 2020 at 1:00 p.m.** and will be accepted on a rolling basis, subject to available funds. Applicants can only submit one request to COVID-19 Arts Aid PHL, but may apply for support through any other relief funding available – a list of available resources and funding sources are available at [creativephl.org/opportunities](http://creativephl.org/opportunities) and [philaculture.org/coronavirus](http://philaculture.org/coronavirus).

### **Eligibility**

- All applicants must:
  - Reside or operate in Bucks, Chester, Delaware, Montgomery or Philadelphia counties.
  - Provide evidence of your creative practice, spanning any artistic discipline including arts education. This can be a link to a website or social media accounts, or an uploaded document showing proof of your creative practice.
  - Provide proof of financial losses due to COVID-19, including if the applicant chose to cancel an event or program due to health concerns or government restrictions. We realize this may come in all forms, including announcements on social media, formal contracts, memorandums of understanding (MOU), cancellation emails or texts, rental agreements, etc.
- Individual artists:
  - Must be 18 years or older
  - May request up to \$500
  - You will be asked to provide your year of birth; annual income or revenue from artistic activities; basic contact information and optional demographic information.
- Arts and Cultural Organizations:
  - Must be a nonprofit organization or fiscally-sponsored by a nonprofit
  - May request up to \$1,000
  - Must have an average annual budget of \$250,000 or less

- You will be asked to provide FEIN or fiscal sponsor information; mission statement; annual budget and basic contact information.

### **How to Apply**

- Eligible artists and organizations can apply online through Submittable at [artsaidphl.submittable.com/submit](https://artsaidphl.submittable.com/submit).
- If you are unable to complete the application through the online form, please email [artsaid@philaculture.org](mailto:artsaid@philaculture.org) to request a Word document version to submit.

### **Review and Distribution**

- Applications will be accepted on a rolling basis and reviewed in the order in which they are received.
- Funding decisions will be made each week, subject to available funds.
- In order to provide resources in the quickest way possible, funding will be distributed via PayPal. To open a new PayPal account for free, visit: [www.paypal.com/welcome/signup](https://www.paypal.com/welcome/signup). If this method of payment is not suitable for you, please let us know and we will provide an alternative.

*If you have any questions about applying for COVID-19 Arts Aid PHL funding, please contact [artsaid@philaculture.org](mailto:artsaid@philaculture.org).*