

# 2022-23 Entry to Program Stream Application

## Organization Information

### Organization Name \*

### Organization Type \*

- Nonprofit organization
- Fiscally-sponsored organization

### Mission Type \*

- Organization whose mission and activities are arts-focused
- Organization with a non-arts specific mission, but which carries out arts programming

### FEIN \*

Please enter FEIN number without dashes.

### Business Address \*

**County \***

- Bucks
- Chester
- Delaware
- Montgomery
- Philadelphia

**PA House District Number \***

Use this tool to find your district: <https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/>  
[\(https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/\)](https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/)

**PA Senate District Number \***

Use this tool to find your district: <https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/>  
[\(https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/\)](https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/)

**Contact Name \***

First Name

Last Name

**Contact Title \*****Contact Email \***

**Contact Phone Number \*****Organization Website URL \***

example.com

**Artistic Discipline (select all that apply) \***

- Dance
- Education and Instruction
- Folk and Traditional Arts
- Film and Media Arts
- History
- Literary Arts
- Music
- Presenter/Performance Space
- Theater
- Visual Arts / Crafts

**Narrative**

Please answer the following questions in the format that best suits your needs (paragraphs, bullet points, etc.). Suggested word counts have been provided for each response.

**Provide your mission statement. If you represent an arts program within a non-arts organization, provide the goals of the arts program. (suggested word count: 250) \***

Limit: 450 words

**Highlight your arts activities during your most recently completed fiscal year.  
(suggested word count: 500) \***

Limit: 700 words

**How did you measure artistic success? (suggested word count: 350) \***

Limit: 550 words

**Who was your audience and how did you reach them? (suggested word count:  
500) \***

Limit: 700 words

**How did you address diversity, equity, and inclusion? Describe engagement  
efforts with culturally, socioeconomically, and/or geographically diverse audiences  
or stakeholders. (suggested word count: 500) \***

Limit: 700 words

**What is your track record for implementing your programs as planned? (suggested word count: 350) \***

Limit: 550 words

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## Financial & Job Information

**Total revenue for your most recently completed fiscal year (revenue means all contributed and earned cash income, and realized income from investments, as applicable. Do not include in-kind). \***

\$  USD

**Current Number of Full-Time Equivalent (FTE) jobs, where FTE is calculated as a minimum of 35 hours per week. \***

- As applicable, include contractors or leased employees providing consistent services under your organization's direct supervision.
- For non-arts organizations, provide the number of FTEs working within your arts program.
- If your FTE count varies during the year due to seasonality of programming or operational needs, provide your anticipated high mark of FTE jobs through the end of the grant period.

## Required Attachments

Please upload your IRS Determination Letter confirming nonprofit 501(c) status. \*

Please upload your most recently submitted form of 990 (or 990-N or 990-EZ) IRS tax filing. \*

*If you do not file 990s, please upload a financial statement from your most recently completed fiscal year. The financial statement must include program revenue, including contributed and earned income and income realized from investments, as applicable, and expenses.*

Address any issues regarding the above financial information that need clarification (e.g., deficits, surpluses, or large capital expenses. If not applicable, respond with “N/A.” (suggested word count: 250) \*

Limit: 350 words

Provide a brief description of and up to three work samples of artistic content or programmatic highlights generated over the past year. \*

*Note: You can choose to share links to file sites like Google Drive, DropBox, YouTube, Vimeo, etc. If doing so, please upload a document with those links and be sure to grant proper viewing access.*

## **Representations and Warranties**

The Applicant makes the following representations and warranties to the Greater Philadelphia Cultural Alliance. Effective as of the submission of this Application, the Applicant hereby represents and warrants to the best of its knowledge and belief that:

1. The information the Applicant presents in this application and any attachments thereto are true and correct.
2. The Applicant has ongoing operational expenses.
3. The Applicant has not received an audit finding in respect of its status as a going concern and expects to remain a going concern at least through the grant term.
4. The Applicant expects to deliver arts-related programming or services and fulfill its obligations under the grant, whether virtually or in person, during the applicable grant term.

**I agree to the above representations and warranties \***

## **Digital Signature \***

Please type your name as a digital signature.